



3-1006 Fees & Charges Policy

Institute of Training and Further Education: Financial Management

Tuition fees: Fees for new students.

These fees apply to enrolments in courses that commence on or after 1 January 2015.

Institute of Training and Further Education Course Fee includes;

- Tuition Fee
- Assessment
- Certification
- Textbooks*
- Resources*
- Uniforms* (relevant to qualification)
- Equipment* (relevant to qualification)

* Textbooks, Resources, Uniforms and Equipment will be distributed only after evidence of the payment of Tuition fees.

Outstanding fees may attract collection agency charges that must be paid by a student before the Institute will issue any course certification to the student.

Other fees

Providers may charge for excursions or field trips.

Fee concessions, waivers and exemptions (only for Government Subsidised courses)

Prospective students that hold a current Health Care Card, Pensioner Concession Card or Veterans Gold Card will receive an 80% discount on the cost of any certificate course. (Concession evidence must be supplied prior to the commencement of your course)

Instalment payment plans are available for those that are experiencing financial hardship and to access this service, an appointment with an Accounts department representative is required; this is initiated by contacting our reception area.

For further information please check website or call the Admissions Coordinator on 03 9639 5554



Fee Schedule 3-1006

*includes iPad & Website registration

Course Name	Course code	Indicative Tuition fee per scheduled hours	Indicative scheduled hours	Indicative Fee (Government Subsidised)	Subsidy per student nominal hour	Maximum available subsidy	Indicative Fee (Fee for service)	Indicative Fee (International Students)
Certificate II in Hairdressing	SIH20111	\$0.28	370 SCH	\$105.00	\$8.50	\$3102.50	\$1600.00	N/A
Certificate III in Hairdressing	SIH30111	\$0.11	1130 SCH	\$125.00	\$8.50	\$9052.50	\$4800.00	N/A
Certificate II in Nail Technology	SIB20210	\$0.24	445 SCH	\$105.00	\$3.00	\$1335.00	\$2000.00	N/A
Certificate III in Beauty Services	SIB30110	\$0.14	745 SCH	\$105.00	\$3.00	\$2205.00	\$3200.00	N/A
Certificate III in Aged Care	CHC30212	\$0.19	560 SCH	\$105.00	\$7.00	\$3801.00	\$2600.00	N/A
Certificate IV in Aged Care	CHC40108	\$0.11	933 SCH	\$105.00	\$7.00	\$6475.00	\$3600.00	N/A
Certificate III in Micro Business	BSB30307	\$0.23	465 SCH	\$105.00	\$3.50	\$1522.50	\$2000.00*	N/A
Certificate IV in Small Business Management	BSB40407	\$0.18	570 SCH	\$105.00	\$3.00	\$1710.00	\$1995.00*	N/A
Certificate II in Kitchen Operations	SIT20312	\$9.28	345 SCH	\$3200.00	\$1.50	\$517.50	\$4200.00	N/A
Certificate III in Hospitality	SIT30713	\$1.85	650 SCH	\$1200.00	\$1.50	\$828.00	\$1600.00	N/A
Certificate III in Commercial Cookery	SIT30813	\$0.13	958 SCH	\$125.00	\$9.00	\$8487.00	\$6300.00	\$9,200.00
Certificate III in Patisserie	SIT31113	\$0.16	768 SCH	\$125.00	\$10.50	\$7329.00	\$5100.00	\$9,200.00
Certificate IV in Hospitality	SIT40313	\$0.13	965 SCH	\$125.00	\$3.00	\$2595.00	\$3600.00	N/A
Diploma of Hospitality (Food and Beverage)	SIT50313	\$1.35	1335 SCH	\$1,800.00	\$2.00	\$2650.00	\$5600.00	\$18,400.00
Diploma of Hospitality (Commercial Cookery)	SIT50313	\$1.10	1643 SCH	\$1,800.00	\$2.00	\$2650.00	\$10,300.00	\$18,400.00
Diploma of Hospitality (Patisserie)	SIT50313	\$1.24	1453 SCH	\$1,800.00	\$2.00	\$2650.00	\$10,300.00	\$18,400.00
Certificate III in Workplace Health & Safety	BSB30712	\$0.37	335 SCH	\$125.00	\$6.50	\$2177.50	\$650.00	N/A
Certificate IV in Workplace Health & Safety	BSB41412	\$0.25	508 SCH	\$125.00	\$6.50	\$3250.00	\$650.00	N/A
Certificate IV in Training and Assessment	TAE40110	\$0.38	325 SCH	\$125.00	\$5.00	\$1575.00	\$500.00	N/A
Certificate III in Early Childhood Education and Care	CHC30113	\$0.15	828 SCH	\$125.00	\$5.00	\$4140.00	\$2800.00	N/A
Certificate IV in School Age Education and Care	CHC40113	\$0.16	783 SCH	\$125.00	\$5.00	\$3805.00	\$2800.00	N/A



Hospitality Training Australia:

Government Subsidised

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate II in Hospitality	SIT20213	\$0.30	325 SCH	\$95*
Certificate II in Kitchen Operations	SIT20312	\$9.28	345 SCH	\$3200 *\$1000 payable on commencement/ Week 1 *\$2200 payable midway/ Week 4
Certificate III in Hospitality	SIT30713	\$1.85	650 SCH	\$1200 *\$1000 payable on commencement/ Week 1 *\$200 payable midway/ Week 4
Certificate III in Commercial Cookery	SIT30813	\$0.13	958 SCH	\$125*
Certificate III in Patisserie	SIT31113	\$0.16	768 SCH	\$125*
Certificate IV in Hospitality	SIT40313	\$0.13	965 SCH	\$125*
Diploma of Hospitality (Food & Beverage)	SIT50313	\$1.35	1335 SCH	\$1800 *\$1000 payable on commencement/ Week 1 *\$800 payable midway/ Week 14
Diploma of Hospitality (Commercial Cookery)	SIT50313	\$1.10	1643 SCH	\$1800 *\$1000 payable on commencement/ Week 1 *\$800 payable midway/ Week 21
Diploma of Hospitality (Patisserie)	SIT50313	\$1.24	1453 SCH	\$1800 *\$1000 payable on commencement/ Week 1 *\$800 payable midway/ Week 21

* Payable at commencement of course/ Week 1

* Fees are payable in arrears for training already delivered



Hospitality Training Australia:

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate II in Kitchen Operations	SIT20312	345 SCH	Total Fee \$4200 *\$1000 payable on commencement/ Week 1 *\$1600 payable midway/ Week 4 *\$1600 payable at completion/ Week 21
Certificate III in Hospitality	SIT30713	650 SCH	Total Fee \$1600 *\$1000 payable on commencement/ Week 1 *\$600 payable midway/ Week 4
Certificate III in Commercial Cookery	SIT30813	958 SCH	Total Fee \$6300 *\$1000 payable on commencement/ Week 1 *\$2650 payable midway/ Week 11 *\$2650 payable at completion/ Week 21
Certificate III in Patisserie	SIT31113	768 SCH	Total Fee \$5100 *\$1000 payable on commencement/ Week 1 *\$2050 payable midway/ Week 11 *\$2050 payable at completion/ Week 21
Certificate IV in Hospitality	SIT40313	965 SCH	Total Fee \$3600 *\$1000 payable on commencement/ Week 1 *\$1300 payable midway/ Week 9 *\$1300 payable at completion/ Week 18
Diploma of Hospitality (Food & Beverage)	SIT50313	1335 SCH	Total Fee \$5600 *\$1000 payable on commencement/ Week 1 *\$2300 payable midway/ Week 14 *\$2300 payable at completion/ Week 28
Diploma of Hospitality (Commercial Cookery)	SIT50313	1643 SCH	Total Fee \$10,300 *\$1000 payable on commencement/ Week 1 *\$4650 payable midway/ Week 21 *\$4650 payable at completion/ Week 41
Diploma of Hospitality (Patisserie)	SIT50313	1453SCH	Total Fee \$10,300 *\$1000 payable on commencement/ Week 1 *\$4650 payable midway/ Week 21 *\$4650 payable at completion/ Week 41

*Fees are payable in arrears for training already delivered



Health Services Training Australia:

Government Subsidised:

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate III in Aged Care	CHC30212	\$0.19	560 SCH	\$105*
Certificate IV in Aged Care	CHC40108	\$0.11	933 SCH	\$105*

* Payable at commencement of course/ Week 1

Health Services Training Australia: Financial Management

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate III in Aged Care	CHC30212	560 SCH	Total Fee \$2600 *\$1000 payable on commencement/ Week 1 *\$800 payable midway/ Week 6 *\$800 payable at completion/ Week 13
Certificate IV in Aged Care	CHC40108	933 SCH	Total Fee \$4800 *\$1000 payable on commencement/ Week 1 *\$1900 payable midway/ Week 12 *\$1900 payable at completion/ Week 24

*Fees are payable in arrears for training already delivered



Computer Training Australia: Financial Management

Government Subsidised

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate III in Micro Business	BSB30307	\$0.23	465 SCH	\$105*
Certificate IV in Small Business Management	BSB40407	\$0.18	570 SCH	\$105*

* Payable at commencement

Computer Training Australia: Financial Management

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate III in Micro Business	BSB30307	465 SCH	Total Fee \$2000 *\$1000 payable on commencement/ Week 1 *\$1000 payable midway/ Week 4
Certificate IV in Small Business Management	BSB40407	570 SCH	Total Fee \$1995 *\$1000 payable on commencement/ Week 1 *\$995 payable midway/ Week 4

*Fees are payable in arrears for training already delivered



Hair & Beauty Training Australia:

Government Subsidised

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate II in Hairdressing	SIH20111	\$0.28	370 SCH	\$105*
Certificate III in Hairdressing	SIH30111	\$0.11	1130 SCH	\$125*
Certificate II in Nail Technology	SIB20210	\$0.24	445 SCH	\$105*
Certificate III in Beauty Services	SIB30110	\$0.14	745 SCH	\$125*

* Payable at commencement

Hair & Beauty Training Australia: Financial Management

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate II in Hairdressing	SIH20111	370 SCH	Total Fee \$1600 *\$1000 payable on commencement/ Week 1 *\$600 payable midway/ Week 4
Certificate III in Hairdressing	SIH30111	1130 SCH	Total Fee \$4800 *\$1000 payable on commencement/ Week 1 *\$1900 payable midway/ Week 12 *\$1900 payable at completion/Week 24
Certificate II in Nail Technology	SIB20210	445 SCH	Total Fee \$2000 *\$1000 payable on commencement/ Week 1 *\$1000 payable midway/ Week 5
Certificate III in Beauty Services	SIB30110	745 SCH	Total Fee \$3200 *\$1000 payable on commencement/ Week 1 *\$1100 payable midway/ Week 9 *\$1100 payable at completion/Week 18

*Fees are payable in arrears for training already delivered



Building Construction Mining Training Australia:

Government Subsidised

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate III in Workplace Health & Safety	BSB30712	\$0.37	335 SCH	\$125*
Certificate IV in Workplace Health & Safety	BSB41412	\$0.25	508 SCH	\$125*

* Payable at commencement

Building Construction Mining Training Australia: Financial Management

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate III in Workplace Health & Safety	BSB30712	465 SCH	Total Fee \$650*
Certificate IV in Workplace Health & Safety	BSB41412	570 SCH	Total Fee \$650*

* Payable at commencement



Training and Development Institute of Australia: Financial Management

Government Subsidised

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate IV in Training and Assessment	TAE40110	\$0.38	325 SCH	\$125*

* Payable at commencement

Training and Development Institute of Australia: Financial Management

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate IV in Training and Assessment	TAE40110	325 SCH	Total Fee \$500*

* Payable at commencement



Children Services Training Australia:

Government Subsidised

COURSE NAME	COURSE CODE	INDICATIVE TUITION FEE PER SCHEDULED HOUR	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (GOVERNMENT SUBSIDISED)
Certificate III in Early Childhood Education and Care	CHC30113	\$0.15	828 SCH	\$125*
Certificate IV in School Age Education and Care	CHC40113	\$0.16	783 SCH	\$125*

* Payable at commencement

Children Services Training Australia: Financial Management

Fee for Service:

COURSE NAME	COURSE CODE	INDICATIVE SCHEDULED HOURS	INDICATIVE FEE (FEE FOR SERVICE)
Certificate III in Early Childhood Education and Care	CHC30113	828 SCH	Total Fee \$2800 *\$1000 payable on commencement/ Week 1 *\$1000 payable midway/ Week 13 *\$800 payable at completion/Week 26
Certificate IV in School Age Education and Care	CHC40113	783 SCH	Total Fee \$2800 *\$1000 payable on commencement/ Week 1 *\$1000 payable midway/ Week 13 *\$800 payable at completion/Week 26

*Fees are payable in arrears for training already delivered



Refunds

Providers are responsible for setting a clear refund policy. Providers must inform students and supply them with a copy of their refund policy prior to enrolment.

Please refer to Policy 3-1002 Refund Policy 2014

Policy Authorisation

Responsibility: C.E.O

Confirmation Date: 16.02.2015

Version No: 08.01.2015.02

Electronic Record:

Links:

Signed:

